2018 DirtFish National RallyCross Events Job Descriptions

Announcer (PRE-ASSIGNED POSITION): Worker's job is to keep the competitors and the audience up to date on class standings. You will also provide event administration announcements as needed. Announce all times and penalties as soon as possible after the car finishes and announce sponsor information as applicable. Please note that what you are announcing is always unofficial as it can change during an audit. Also, if you encounter an issue with the announce program while you are announcing, please do your best to keep going and know that the issue is likely already being worked on in the timing trailer. Project a positive tone as folks are here to have a good time.

<u>Auditor (Timing):</u> Worker's job is to manage the audit process to verify times and penalties from the Radio Log (Verified with the Course Sequence & Incident Logs), Master Timer Log & Pronto TS Database. The auditor will follow the Champ Tour Audit Procedure guidelines to complete the audit. You will print results as required at the end of each Run Group.

<u>Check-in Team: (PRE-ASSIGNED POSITION):</u> Worker should have a working knowledge of the Pronto Timing Program. You will work during your pre-assigned time and check-in competitors for RallyCross Nationals. You will verify SCCA Memberships and give competitors their work assignment for the event, event schedule and any other information or offerings as required.

Computer (Timing): Worker should be familiar with the Pronto Timing Program. You will verify that the cars are presenting in the same order they are being scanned into the system, if not, you will make corrections. You will record penalties as they are called in from course. As a double check on sequence, you will verify that the car finishing is the car receiving the time in the Pronto Timing Program. If the cars are out of sequence, you will work with the Timing Captain to get back in sync. If there is a re-run, you will remove the invalid time (time that needs to be re-run) from the system once the competitor has completed their run in order to keep the system in sync and ensure that a competitor does not receive too many runs.

<u>Course Set up Team (PRE-ASSIGNED POSITION):</u> Worker will be chosen by the course designer and will assist the course designer in setting up, marking and numbering the course for RallyCross Nationals.

Course Worker (Multiple positions):

All Course workers must wear high-visibility vest.

a. <u>Station Captain</u>: Worker holds radio/ and red flag and maintains radio communication with timing control. Keep radio chatter to a minimum, only calling in penalties for your corner station and talking to other corners when absolutely necessary. Keep the red flag furled up and only wave it if you see a hazardous situation. If you see a situation that requires a red flag, make sure that you wave it in view of the on-coming vehicle (without putting yourself in harm's way) so they are able to safely stop.

Radio etiquette: If you have a penalty, call in to control by stating "control this is corner (State your corner #)", wait to be acknowledged by control and then report your penalty. All penalties should include car number, class and penalty.

b. Regular course worker: Watch cars as they move through your area (make sure to watch behind the car for any displaced cones). Cones in their upright position, touching any part of the box or landscape marker flag are considered clean and not a penalty. If a cone is outside of the box, no longer touching the landscape marker flag, or down, it is a penalty. If a cone is moved regardless of it is a penalty, it needs to be put back in its correct position. Make sure you never turn your back on a vehicle and watch the vehicle through your entire section.

<u>"Expeditor":</u> Work with Grid, Start and Timing to get "the train to the station on time." Helping make sure plenty of cars are at the start line, the starter is sending cars at a reasonable pace. This worker essentially oversees operations for their Heat.

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Grid (Multiple positions):

- **a. Grid Captain:** Worker will cars following the grid run order as needed to keep 3-5 cars in line at the staging area. Follow the grid run order sheet for sequencing second drivers. Cars must run in Grid sequence order within each class, unless directed otherwise by the Event Steward.
- **b.** <u>Grid:</u> Worker will assist Grid Captain in ensuring 3-5 cars are in line at the staging area. Provide drivers with 5 car warnings, as necessary. Assist with sending cars to the start line for Re-Runs. Provide Grid Captain and Timing with timed mechanicals. Mechanicals/time-outs/debeads are 10 minutes and if they are questionable, they should be cleared with the Chief Steward.

<u>Radio Control (Timing):</u> Worker will check in corner stations to ensure that you have proper communication and that workers know radio protocol, how to record cars and that workers know to sign the corner sheets. You will maintain communication with the course, and starter; limiting the radio communications to only what is necessary (calling in penalties and re-runs). Radio Logs should be turned in to the Auditor after each split.

Safety Steward: LICENSED POSITION- Worker must have a working knowledge of the 2018 RallyCross Rulebook and the 2018 Nationals Supplemental Rules. Assignments are assigned by the Chief of Safety as needed. Report safety incidents and complete necessary paperwork with the Chief of Safety.

Scanner: Worker will scan the bar code on the competitor's helmet prior to them going to the start line. The worker needs to be aware of their proximity to the scanner base and not move too far down the line of vehicles. The scanner is provided with a stool, which is strategically placed in good proximity to the scanner base. Worker needs to stay fairly close to the stool in order to ensure good scans. Should the scanner have an issue, any missed scans will be caught in the trailer and if there is an on-going issue, someone will assist with fixing the scanner.

Sports Car Writer (PRE-ASSIGNED POSITION): Worker will be assigned specific classes that they will follow and write a piece for Sports Car Magazine.

<u>Starter:</u> Worker will start vehicles at a given interval. You will work with Safety and the Expeditor to determine what the best interval is and where the best place is to start the next vehicle. Worker should also be VERY aware of what is happening on course prior to starting a new car, i.e. red flags, stalled cars, spins, slow cars, lots of cones hit in a section of the course, etc.

<u>Tech (PRE-ASSIGNED POSITION):</u> Worker will make sure that any car passing through tech receives an appropriate technical inspection based on the Tech Inspection guidelines in the RallyCross Rule Book. All cars should be issued the appropriate number of tech stickers (based on the classes the car is running in). All vehicles should have the decals verified, class designation verified and that the numbers and class designations are appropriate size and color contrast. All competitor helmets should be checked for required Snell ratings and bar code stickers. You will verify tires for compliance as well.

<u>Timer (Timing)</u>: Worker will record all cars as they present to the start line on the Master Timer Log. Manage the FarmTek console unit, watching for any false starts or finishes. From the FarmTek console, record every finish time in sequence on the Master Timer Log. Verify that the thermal printer is recording all finish times. At the split, advance the thermal printer and tear off the print out and give it and the Timer Log to the auditor.

<u>Waiver/Gate Worker (PRE-ASSIGNED POSTION):</u> Worker will ensure that everyone entering the site signs the waiver and receives an armband or if they have already signed the waiver, they show an arm band proving they have already signed the waiver. Minors ages 12-17 do not need to sign the waiver unless they are competing however they are NOT allowed in any hot areas. Only minors with a hard card are allowed in hot areas.